

COLLEGE OF THE SEQUOIAS COMMUNITY COLLEGE DISTRICT
Board of Trustees Meeting
November 4, 2024

CONSENT CALENDAR

5

Personnel Report 05-2024-2025

Status:	Action
Presented by:	John W. Bratsch Dean, Human Resource Services/Legal Affairs

Issue

Certain personnel actions by the District require approval of the Board of Trustees.

Background

The Human Resource Services Department routinely presents information/material for Board approval as a Consent Item.

Analysis

The personnel actions listed in Personnel Report 05—2024—2025 impact management, academic and classified employees. The Report lists employment, separation, changes in salary, leaves and other matters which may be applicable.

Implications

Board authorization/approval is mandated for employment and compensation of District personnel.

Recommended Action

Approval of Personnel Report 5—2024—2025 is recommended.

MANAGEMENT AND CONFIDENTIAL EMPLOYEES			
I. Employment – Appointments via Education Code § 72411			
None			
II. Resignation /Retirements/Separations			
None			
FACULTY			
I. Employment - Tenure Track			
None	Division		
	Discipline		
II. Employment – Temporary, One Semester, Full-time			
None	Division		
	Discipline		
III. Equivalency Granted			
None	Division		
	Discipline		
IV. Resignations/Retirements/Separations			
Hott, Lisa	Business Instructor		Effective: 12/14/2024
Adjunct Faculty			
I. Employment			
West, Kayla	Division	Fine Arts	Effective: 8/11/25 3-1
	Discipline	Drama/Cinema	
II. Equivalency Granted			
None	Division		
	Discipline		
III. Resignations/Retirements/Separations			
None			
CLASSIFIED			
I. Employment			
Martinez, Monica	Clerical Assistant, Admissions & Records (50%)		Effective: 11/6/24 22-2
Mercado, Laura	Admissions & Records Specialist		Effective: 11/6/24 24-2
Zavala, Maira	Senior Admissions & Records Specialist		Effective: 11/18/24 29-2

II. Promotion		
None		
III. Educational Stipend		
Brogan, Jereme	POST Advanced Certificate	Effective: 7/1/24
Gardner, Jason	POST Advanced Certificate	Effective: 7/1/24
IV. Out-of-Class Assignments		
Miller, Christie	College Accountant	Effective: 10/14/24 to 1/3/25
V. Resignations/Retirements/Terminations/Probationary Releases		
None		
SEASONAL, SUBSTITUTE, SHORT-TERM, APPRENTICE, PROFESSIONAL EXPERT, VOLUNTEER SPORTS ASSISTANTS		
I. Employment		
Gonzales, Johnny	Custodian – Substitute	Effective: 7/1/24 10
Hurtado, Carlos	Custodian – Substitute	Effective: 7/1/24 10
Rodriguez-Ibarra, Emily	Assistant Baseball Coach – Volunteer Sports Assistant	Effective: 7/5/24 Stipend
Vega, Diana	Evaluator II, Police – Professional Expert Evaluator I, Police – Professional Expert	Effective: 9/27/24 61 33
WORKFORCE DEVELOPMENT		
I. Employment		
None		
VOLUNTEER/AFFILIATES		
None		